



BEING ON TIME

Punctuality to school and lessons is a basic requirement for learning. Students are expected to be in their classroom by 8.40 each morning. As the school is large, students need to be on the yard before 8.40am to ensure that they are punctual. Punctuality to all lessons is also insisted upon, late coming results in a sanction.

Support structure to encourage punctuality:

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
<p>First late</p> <p>Text Message home</p>	<p>Second Late</p> <p>Text Message home & Form Tutor Detention</p>	<p>Third Late</p> <p>Text Message home & Head of Year Detention</p>	<p>Fourth Late</p> <p>Text Message home</p> <p>Head of Year to contact home</p>	<p>Fifth Late</p> <p>Text Message home & Punctuality report for a week, reporting to Head of House</p>

We accept that there can be extenuating circumstances such as problems with public transport but an 'In Touch' message means that you are aware of your child's movements during the transition between home and school.