

St Ambrose Barlow RC High School



Admission Arrangements Policy

September 2023

Person Responsible: Gillian Saldanha de Magalhaes

Ratified by Governors:

Date of planned Review: September 2024



LOVE

A place of love where **everyone is welcome and respected.**

A family of faith where **everybody matters;** where we are **unique together;** where we plant the seed that will one day **flourish.**

A **community with Christ** at the centre where the dignity of each person is celebrated so that they can **embrace excellence.**

I AM RESPECTFUL
I AM KIND
I AM INSPIRING



LEARN

A place to learn that is **alive with inspiring experiences** and a curriculum rich in knowledge and wisdom.

A family of faith where together we **seek truth, celebrate endeavour and achievement.**

A community that **values curiosity and nurtures learning** into action in the service of others.

I AM READY
I AM CURIOUS
I AM BRILLIANT



LEAD

A place to lead where young people grow to become men and women for others, **creative and courageous, ambitious** for the higher gifts.

A family of faith where we serve with **integrity, hope and determination.**

A community that values justice for the most vulnerable so that all may have **life to the full.**

I AM CREATIVE
I AM BRAVE
I AM A PROBLEM SOLVER

Determined Admissions arrangements 2024/25

St Ambrose Barlow RC High School is a Roman Catholic Secondary School provided by the Diocese of Salford and is maintained by the Salford Local Education Authority as a Voluntary Aided School. The school's Governing Body is the Admissions Authority and is responsible for taking decision on applications for admission. For the school year commencing September 2023, the Governing Body has set its planned admissions number at 210, in line with the Local Authority recommendation based on Net Capacity.

The Governors recognise that the first responsibility of the school is to serve the Roman Catholic community for which it has been established. This is focused on the designated parish communities and the Roman Catholic primary schools that are partners in providing for those communities. In establishing their oversubscription criteria, the Governors have also taken full account of the Code of Practice produced by the Department for Education and the emphasis placed on supporting children in public care.

The nominated parish communities served by the school are:

1. St Marks, Pendlebury, Swinton, M27 6BY (St Ambrose Barlow)
2. St Luke's, Irlam o'th Height, Salford, M6 7WR (Our Lady of Hope)
3. St Peter and St Paul, Salford, M6 8JR (Our Lady of Hope)
4. St Mary's, Swinton, M27 4UR (St Ambrose Barlow)
5. St Charles, Swinton, M27 9PD (St Ambrose Barlow)
6. St Edmunds, Little Hulton, M38 9ND (Holy Trinity)
7. Christ the King, Walkden, M28 3LN (Holy Trinity)

The partner primary schools are:

- St Marks, Queensway, Clifton, Swinton, M27 8QE
- St Luke's, Swinton Park Road, Salford M6 7WR
- St Mary's, Milner Street, Swinton, M27 4AS
- St Charles, Moorside Road, Swinton, M27 9PD
- St Edmund's, Little Hulton, M38 0WH Christ the King, Walkden, M28 3DW

Maps showing the identified catchment areas of the listed parishes are available on the school website and the Diocese website:-

Holy Trinity Worsley

<https://boundaries.stjosephsmanchester.co.uk/?page=B&id=B025>

Our Lady of Hope, Salford

<https://boundaries.stjosephsmanchester.co.uk/?page=B&id=B027>

St Ambrose Barlow, Swinton & Pendlebury

<https://boundaries.stjosephsmanchester.co.uk/?page=B&id=B020>

Admission to the school will be determined by the Governing Body in accordance with the following set of criteria which will be used to form a priority order if there are more applications for admission than the school has places available.

This Admissions Policy is designed to ensure that no one is directly or indirectly disadvantaged by any protected characteristics.

All children whose Education Health and Care (EHC) Plan names the school must be admitted.

Where St Ambrose Barlow RC High School receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to children who have a statement of special education need which names the school.

Subscription Criteria for Admissions September 2024

Within categories 2 to 9, priority will be given to children who will have a brother or sister at the school at the time of proposed admission.

1. Children who are Baptised Roman Catholic* and who are Looked After Children who are (a) in the care of a Local Authority, or (b) being provided accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption residence or special guardianship order including Internationally Adopted Previously looked after children (IAPLAC). Parent/carers of previously looked after children will be required to produce a photocopy of the relevant order with their application.
2. Children who are Baptised Roman Catholic* and who live in the nominated parishes of St Ambrose Barlow, Swinton & Pendlebury formerly St Mark's, (Swinton), St Mary's, (Swinton) & St Charles, (Swinton); and Our Lady of Hope (formerly St Luke's, (Salford), St Peter and St Paul (Salford M6); and Holy Trinity, Worsley (Formerly St Edmund's, Little Hulton and Christ the King, Walkden) and who attend the following partner Primary Schools: St Marks, (Swinton), St Luke's (Salford), St Mary's (Swinton), St Charles' (Swinton), St Edmund's, Little Hulton, Christ the King, Walkden.
3. Children who are Baptised Roman Catholic* and who attend a partner primary school but who do not live in the nominated parishes.

4. Children who are Baptised Roman Catholic* who live in the nominated parishes of St Ambrose Barlow, Swinton & Pendlebury formerly St Mark's, (Swinton), St Mary's, (Swinton) & St Charles, (Swinton); and Our Lady of Hope (formerly St Luke's, (Salford), St Peter and St Paul (Salford M6); and Holy Trinity, Worsley (Formerly St Edmund's, Little Hulton and Christ the King, Walkden).
5. Baptised Roman Catholic children with a parent/carer employed by the school (see note e).
6. Other Baptised Roman Catholic* children.
7. Other Looked After children and previously looked after children who have ceased to be looked after because they were adopted or have become subject to a special residency order or special guardianship order including Internationally Adopted Previously looked after children (IAPLAC).
8. Other children attending partner primary schools
9. Other children with a parent/carer employed by the school (see note e).
10. Other children who are members of a religious faith community. A baptismal certificate or letter of support which confirms the veracity of the application with regard to the faith of the child will be required from their faith/religious leader.
11. Other Children

Tie Breaker

Where there are more applications in one particular criterion than the number of places available, priority will be given based on the proximity to the school (measured as the shortest straight-line distance from the address point of the home to the centre point of the school in miles). This will be calculated by the Local Authority's computer software package.

In the event of a tie, where two or more pupils' home address is the same distance from the preferred school and only one place available, random allocation will be used. This will be carried out by an independent person. Eligible names will be placed in a draw. One name will be drawn and the remaining place will be offered to that person. This process for random allocation also applies to the waiting list where two or more pupils are eligible for one vacancy because they live the same distance from the preferred school.

If parents are separated and the child spends time at each parents' address, the address which will be used for admission to schools is that of the main carer. The main carer is determined as the parent who is in receipt of child benefit.

Notes:

- a. All on time applicants will be considered at the same time and after the closing date for admission which is provided to you by the Local Authority. Late applications will be considered by the Governors after all other applications have been considered.
- b. All references to previous looked after children in the Code mean children who were adopted (or subject to child arrangements order or special guardianship orders) immediately following a period of having been looked after as well as those who appear (to the admission authority) to have been in state care out of England and ceased to be in state care as a result of being adopted. This means that the other provisions in the Code which apply to PLAC, (for example, in relation to the admission arrangements of schools with a religious character, selective arrangements, and boarding priority) also apply to IAPLAC in exactly the same way.
- c. *Each Roman Catholic applicant will be required to produce a Roman Catholic baptismal certificate.
- d. Brothers and sisters are defined as blood brothers and sisters, step brothers and step sisters and brothers and sisters by adoption
- e. Parents/carers should check carefully whether they are resident within the parish boundary of one of the designated parishes. Maps showing the identified catchment can be found on the school website and the links included in this document.
- f. Children of staff at the school
 - I. Priority will be given to children of staff employed by the school for two or more years at the time at which the application for admission to the school is made, and/or;
 - II. The member of staff is recruited to fill a vacant post of which there is a demonstrable skill shortage.
- g. If an application has been turned down by the Governing Body, parents can appeal to an Independent Appeal Panel. This appeal should be submitted on-line to Salford Local Authority within 20 days of refusal. The parent/carers must give their reasons for appealing, in writing, and the decision of the Appeals Panel is binding on the Governors.
- h. All applicants will be expected to have completed the Local Authority's application form by 31st October, 2023.

- i. If in any year it receives more applications for places than there are places available, St Ambrose Barlow RC High School will operate a waiting list until 31st December of that year. It is open to any parent to ask for his or her child's name to be placed on the waiting list following either an unsuccessful application or an unsuccessful appeal. The child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. This waiting list will be re-ranked every time a new application is received, meaning that applicants can move both up and down the waiting list. Looked-After Children, previously Looked-After Children and In-Year Fair Access children take precedence for admissions over pupils on the waiting list.

Parents/carers will be contacted by the School Admissions Co-ordinator, should a place become available for their child.

Once the waiting list end-date has been reached (end of the autumn term) if a place is still required, the parent/carer will need to reapply for a place using the Local Authority In-Year Fair Access process via https://contactus.salford.gov.uk/?formtype=SCHOOL_ADM

- j. For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applications than places then the published over subscription criteria will be applied. All applications should be made to the School admissions team and will be considered by the In Year Fair Access Panel on a regular basis.
- k. The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, brother or sister connections or place of residence.

N.B. If a parent wishes for their child to be taught out of their usual age group, they should make the school aware of this at the time of application. The school governing body will consider the request taking into account information provided by the parent and previous school, and whether the child has previously been taught out of age. The decision of the governing body will be communicated to the parent in writing giving full reasons for the decision.

If a place is offered to the child at the school but not in the age group the parent requested there is no right to appeal



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#IAMONBOARD